



Additional Services offered by IDEMIA at select Enrollment Centers.

Once an applicant has completed the fingerprinting process, they can check the status of their folio by clicking here.

Applicants needing to reschedule an appointment can click here to access schedule availability.

Service Code – Service Name

[← Back to Home](#)

**Schedule or Manage Appointment**

Schedule an in-person appointment or change an existing appointment.

**What do I need to bring to enrollment?**

Find out which documents you need to bring to the enrollment center to facilitate processing.

**Locate an Enrollment Center**

Locate and get directions to an enrollment center near you.

**Submit A Fingerprint Card by Mail**

Complete the pre-enrollment information necessary to submit a fingerprint card enrollment by mail.



**Check the Status of your Service**

Check your status or reprint your cardscan registration form.  
For additional help, call 855 845 7434.



**Manage an existing Appointment**

Reschedule an existing appointment or schedule a retake.

- **Schedule or Manage Appointment** (*Schedule an in-person appointment or change an existing appointment*)
- **What do I need to bring to enrollment?** (*Find out which documents you need to bring to the enrollment center to facilitate processing*)
- **Locate an Enrollment Center** (*Locate and get directions to an enrollment center near you*)
- **Submit a Fingerprint Card by Mail** (*Complete the pre-enrollment information necessary to submit a fingerprint card enrollment by mail. Further instructions regarding this process will be sent separately*)

The following screens show the process for a new applicant that selects “Schedule or Manage Appointment”.

## Service Code – Service Name

Essential Info

Additional Info

Citizenship

Personal Questions

\* Required Fields

Please enter your information below (letters, spaces, hyphens (-), and apostrophes (') are allowed in name fields). Then click 'Next' to check the status of your service or 'Cancel' to exit.

Name / Method of Contact  UE ID / Date of Birth

### Notes:

- Important! You must finish the registration process to be fingerprinted. You will receive an email or confirmation number when registration is complete.
- Legal Name must match exactly on all identification documents brought to enrollment.
- Remember the phone numbers and/or email address provided below, as they will be used to retrieve your information during your in-person enrollment.

### Legal Name

\* First Name

\* Middle Name (or NMN if no middle name)

\* Last Name

Suffix

-- Choose One --

### Date of Birth

\* Date of Birth

\* Confirm Date of Birth

### \* Method of Contact (at least one method is required)

Email

Confirm Email

Country Code

United States

Phone 1

Country Code

United States

Phone 2

\* Preferred Method of Contact

Email

✕ Cancel

Next >

\*Applicants that provide an email address as the method of contact will receive notifications via email. If an applicant does not provide an email address, contact will be made via phone only.

Essential Info

Additional Info

Citizenship

Personal Questions

Personal Info

Address

\* Required Fields

Please enter your information below. Then click 'Next' to continue or 'Cancel' to exit.

### Citizenship

\* Country of Birth

City of Birth

\* Country of Citizenship

✕ Cancel

← Back

Next →

Essential Info

Citizenship

Personal Questions

Personal Info

Address

Docume

\* Required Fields

Please answer the questions below. Then click 'Next' to continue or 'Cancel' to exit.

\* Have you ever used a maiden/previous name?

Yes

No

\* Have you ever used an alias?

Yes

No

\* Is your mailing address the same as your residential address?

Yes

No

\* Do you have an Authorization Code (Coupon Code) that you will be using as a method of payment?

Yes

No

**NOTE:** Please have Authorization Code available to enter on the website later in the scheduling process.

✘ Cancel

◀ Back

Next ▶

Additional Info

Citizenship

Personal Questions

Personal Info

Address

Documents

Location

\* Required Fields

Please enter your information below (letters, spaces, hyphens (-), and apostrophes (') are allowed in name fields). Then click 'Next' to continue or 'Cancel' to exit.

### Personal Information

US  Metric

\* Height

ft

in

\* Weight

lbs

\* Hair Color

-- Choose One --

\* Eye Color

-- Choose One --

\* Preferred Language (Receipts & other communication)

English

\* Gender

-- Choose One --

\* Race

-- Choose One --

✕ Cancel

← Back

Next →

\* Required Fields

Please enter your information below. Then click 'Next' to continue or 'Cancel' to exit.

### Mailing Address

\* Country

\* Address Line 1

Address Line 2

\* City

\* Postal Code

✘ Cancel

< Back

Next >

## Service Code – Service Name

Questions

Personal Info

Address

Documents

Location

Date and Time

\* Required Fields

Please select the required documents to bring to your enrollment. Then click 'Next' to continue or 'Cancel' to exit.

### Documents

\* Document

\* Does the name you are enrolling under match the name on all documents selected?

Yes

No



## Service Code – Service Name

Personal Info

Address

Documents

Location

Date and Time

\* Required Fields

Enter a Postal Code, City, Airport Code or Special Location Access Code to search for a location to schedule your appointment. After selecting a location, click 'Next' to continue or 'Cancel' to exit.

**Note:** Your registration is not yet complete. You must select a location, as well as a date/time on the following pages prior to receiving your appointment confirmation.

Search for an Enrollment Center by Postal Code, City and State, or Airport Code.

Number of Results:

5



Use My Location

Search

Cancel

Back

Next

# Service Code – Service Name

Address

Designated Recipient

Documents

Location

Date and Time

\* Required Fields

Enter a Postal Code, City, Airport Code or Special Location Access Code to 'Search' for a location to schedule your appointment. After selecting a location, click 'Next' to continue or 'Cancel' to exit.

**Note:** Your registration is not yet complete. You must select a location, as well as a date/time on the following pages prior to receiving your appointment confirmation.

Search for an Enrollment Center by Postal Code, City and State, or Airport Code.

Number of Results:

5

Use My Location

Search

Location	Address	Next 7 Days	Distance
> Any City, Any State	Sample Address	150 appointments available	0.41 mi
> Any City, Any State	Sample Address	1451 appointments available	4.2 mi
> Any City, Any State	Sample Address	684 appointments available	8.35 mi
> Any City, Any State	Sample Address	278 appointments available	13 mi
> Any City, Any State	Sample Address	148 appointments available	16.34 mi

Cancel

Back

Next

\* Required Fields

Select a preferred date and time for your appointment at the specified location. Then click 'Submit' to confirm or 'Cancel' to exit. If you are unable to make an appointment for the available times or all appointments are booked, click the 'Back' button below, to select another location.

Appointment Date and Time (first available displayed by default)

Select Date

Select Time

Location Details:

📍 Identogo  
Sample Address  
Any City, Any State 12345-0000

✖ Cancel

⏪ Back

Submit ⏩

## Service Summary

### Service Code – Service Name

[Print Status](#)

Status as of 3/7/2018

#### Pre-Enrolled

You have successfully pre-enrolled.

#### Service Details:

Date:	Date pre-enrollment updated
UE ID:	Sample UE ID
Applicant:	Applicant Name
Service:	Service Code – Agency Name
Estimated Amount Due:	Estimated Amount Due

*Note: Estimated Amount Due is an estimated total, based on selected services and the scheduled appointment time and location. If paying by business check or money order at the scheduled appointment time and location, the total above accurately reflects the Amount Due. This total does not include any credit card convenience fees, charges to applicable sales tax if enrolling outside the state of Texas, or additional purchases made during the appointment. If you have additional questions about the total amount due, please call our Customer Service team at 655.845.7434.*

#### We accept the following methods of payment:

Authorization Code, Business Check, Money Order, Credit Card



Credit Card payments may be subject to a service fee of up to 2.1%.

#### Important!

YOU WILL BE REQUIRED TO BRING THE FOLLOWING DOCUMENTS TO YOUR ENROLLMENT.

Legal Name must match exactly on all identification documents brought to enrollment.

1. Passport Book or Card

### Service Code – Service Name

Appointment City	Appointment Time:
Sample Address	
Sample City, State, Zip Code	Appointment Date and Appointment Time

[View Map](#)

Please provide 24 hours notice when canceling/rescheduling an appointment.

[Cancel Appointment](#)

[Reschedule Appointment](#)

Done

\*Applicants that provide an email address will also receive the Service Summary via email. Applicants that do not provide an email address will not receive further appointment confirmation.